



**MAHARASHTRA STATE INSTITUTE OF HOTEL MANAGEMENT  
AND CATERING TECHNOLOGY**

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Web Site : [msihmcpune.edu.in](http://msihmcpune.edu.in)

REF: MSIHMCT/DHMCT/2020/31 (1-4)

Date:

07/01/2020

To,

As mentioned behind

**Sub: Inviting quotation Table top planetary mixer.**

Dear Sir/Madam,

We would like to invite quotation for Table top planetary mixer as per the specifications detailed overleaf.

You are requested to send the quotation as per the terms and conditions for the same on or before 16<sup>th</sup> January 2020 till 05:00 pm by hand or by post.

Approximate Cost including installation, delivery and GST is 60000/-

*h*  
Principal *6/1*  
MSIHMCT, Pune.

**Terms & Conditions:**

1. The institute has the right to reject the quotation received after due date as specified above.
2. Payment will be after 30 days of Delivery.
3. Free delivery at customer premises and installment in the designated area.
4. GST and other taxes as applicable should be mentioned separately.
5. The order must be completed and delivered within 14 days from the date the PO is issued.
6. The quantity and quality must match with the requirement.
7. The Quotation must have a validity of 6 months.
8. **Kindly mark Diploma Office and reference number on top of the Quotation Envelope.**
9. Quotations will be required in Two Envelope System as required one envelope will contain Technical Specification (Technical bid) & the other will Contain Commercial Quote.
10. The technical Specification Envelope must have the following documents:
  - Registration of the GST and Number
  - Registration of Business & Number.

P.T.O.

- Taxes paid up to March 2019.
- Specification Sheet / leaflet if any to be provided.
- Quality Certificate & Service assurance certificate to be provided.
- If the supplier is not a manufacturer then all above for the manufacturer and / or Authorization Certificate

11. Quotation form should be duly filled in, signed and stamped by authorized person, and should be accompanied by necessary documents attached in Envelope no 1 (Technical Bid) and Envelope No.2 (Commercial Bid)

(To be printed on the letter head of the firm) (If applicable)

**FORMAT 1**

No.

Date:-

**AUTHORISATION LETTER**

To

The Principal

Maharashtra State Institute of Hotel Management and Catering Technology, Pune,

Sub: Authorisation for submission of Quotation for \_\_\_\_\_

Ref: Your Tender No.

Due on \_\_\_\_\_

Dear Sir

With reference to above, this is to inform you that. We, \_\_\_\_\_ are an established manufacturer of \_\_\_\_\_, having factory at \_\_\_\_\_ since 19\_\_ / 20\_\_.

We do hereby authorise M/S \_\_\_\_\_ to quote and negotiate for item/s mentioned in Quotation enquiry number \_\_\_\_\_ Due on \_\_\_\_\_.

We further undertake that the products supplied by M/S \_\_\_\_\_ will be fully supported by us during and after the warranty period and all service calls will be attended by us / our authorised service provider promptly.

The list of Authorised service providers in India/ Maharashtra is attached herewith.

Thanking you.

For \_\_\_\_\_

Authorised Signatory

Date Name -

Place -

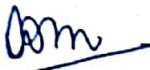
Designation -

P.T.O.

**Specification for Table top planetary mixer:**

05 litres, with three attachments food grade,

With protective net, food grade minimum 0.5 HP motor



**Principal  
MSIHMCT, Pune.**